



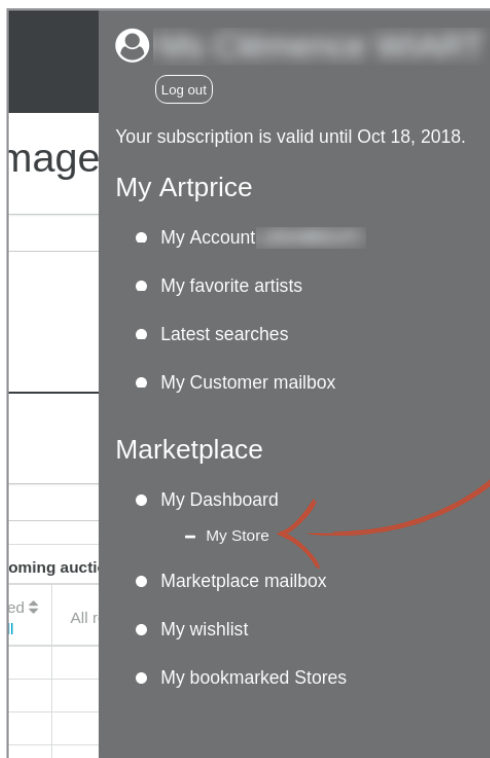
MY ARTPRICE STORE | INSTRUCTIONS FOR USE

1 LOG INTO YOUR ACCOUNT



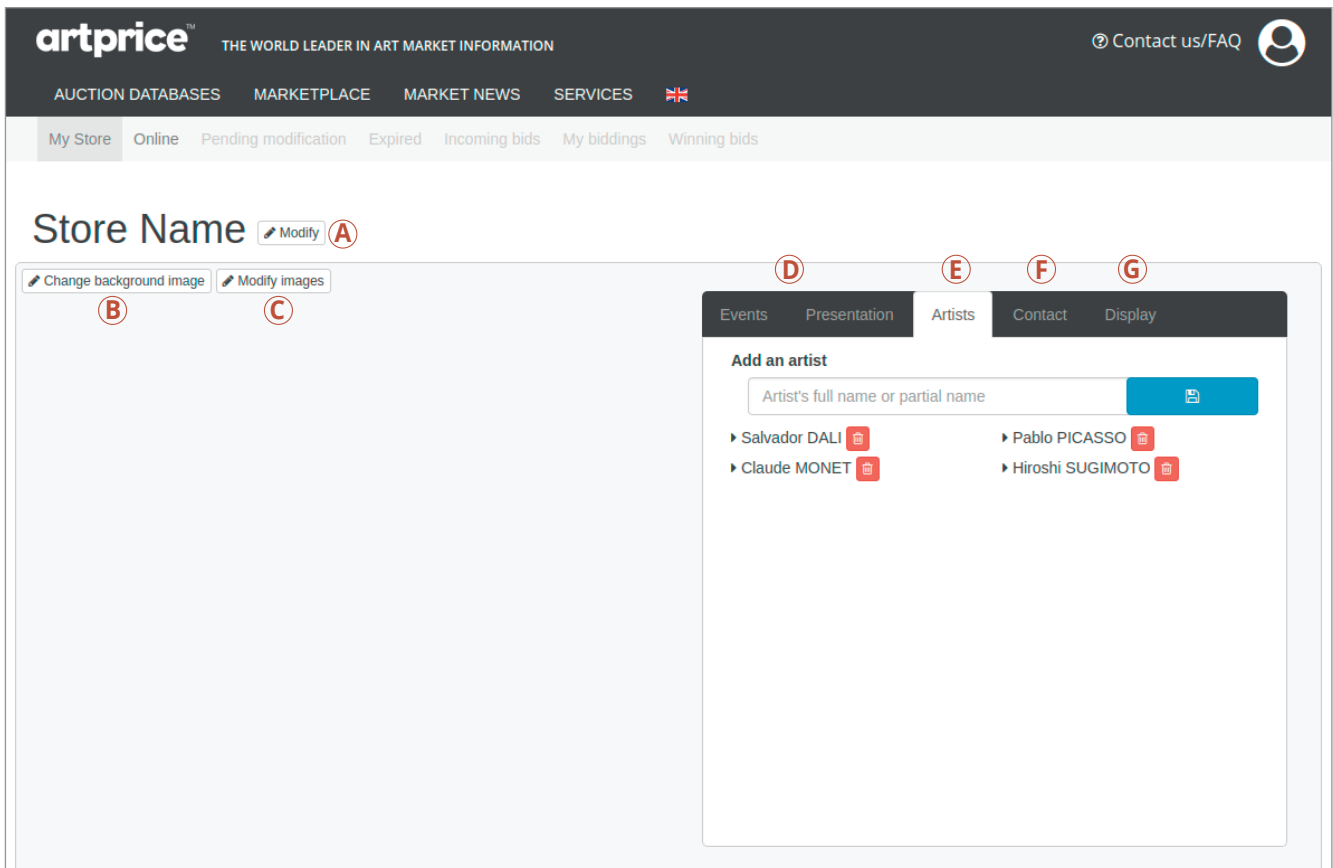
Click on  Log in
Type in your username and password

2 GO TO YOUR ARTPRICE STORE



Click on  and select **My Store**

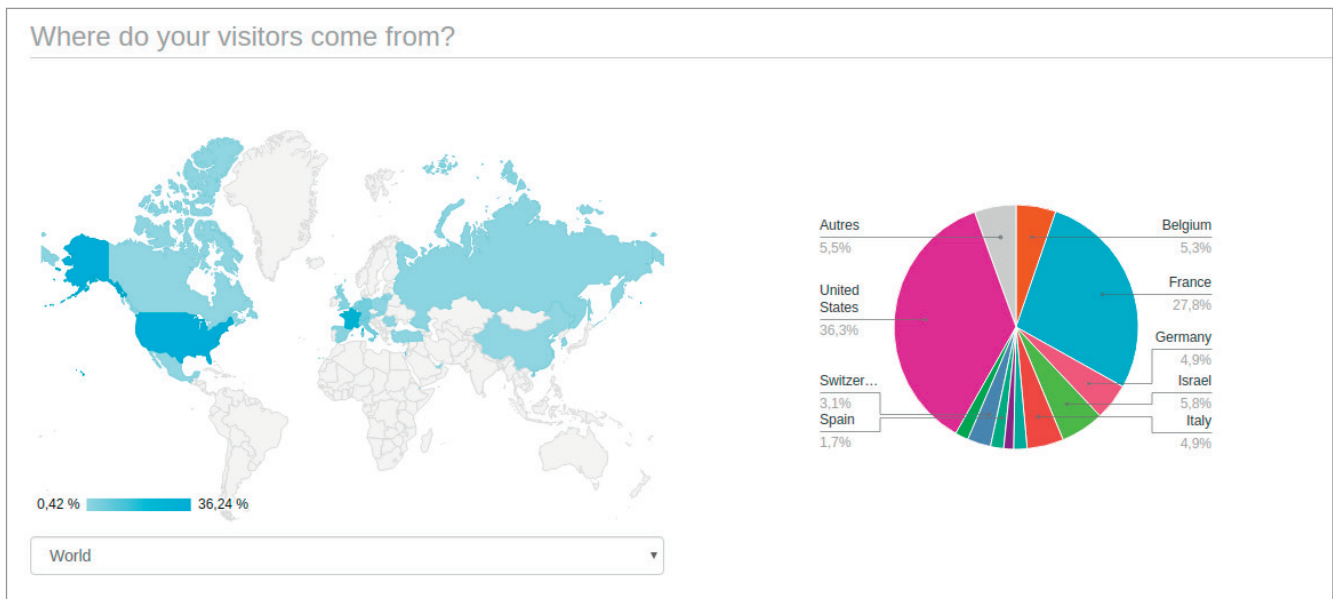
3 CUSTOMIZE THE PRESENTATION OF YOUR ARTPRICE STORE



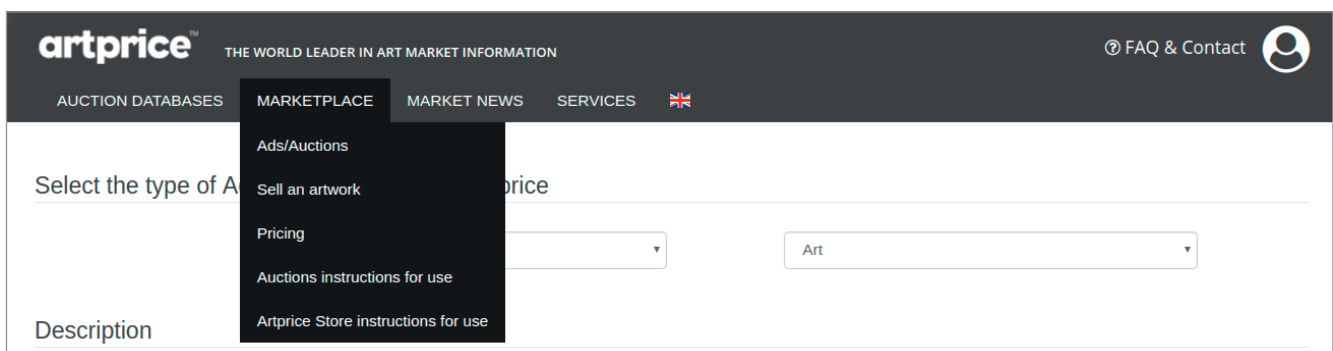
- (A) Change the name of your Artprice Store: click on [Modify](#)
- (B) Add a background image: click on [Change background image](#)
- (C) Add one or several image(s): click on [Modify images](#)
- (D) Edit the text to appear under sections **Presentation** and/or **Events**: click on [Modify](#)
- (E) List the artists you will present in your Store under **Artists**
- (F) Edit your contact details (website address, opening hours...) under **Contact**
- (G) Select the section that will first be presented to people visiting your Artprice Store in **Display**

Consult your statistics to optimize your sales strategy:

- A consultation-meter to monitor traffic over the last three months
- A world map to view the geographical distribution of your visitors
- Two tables list the top 10 Ads: the most viewed in the past month and in the last three months



4 PUT A WORK UP FOR SALE

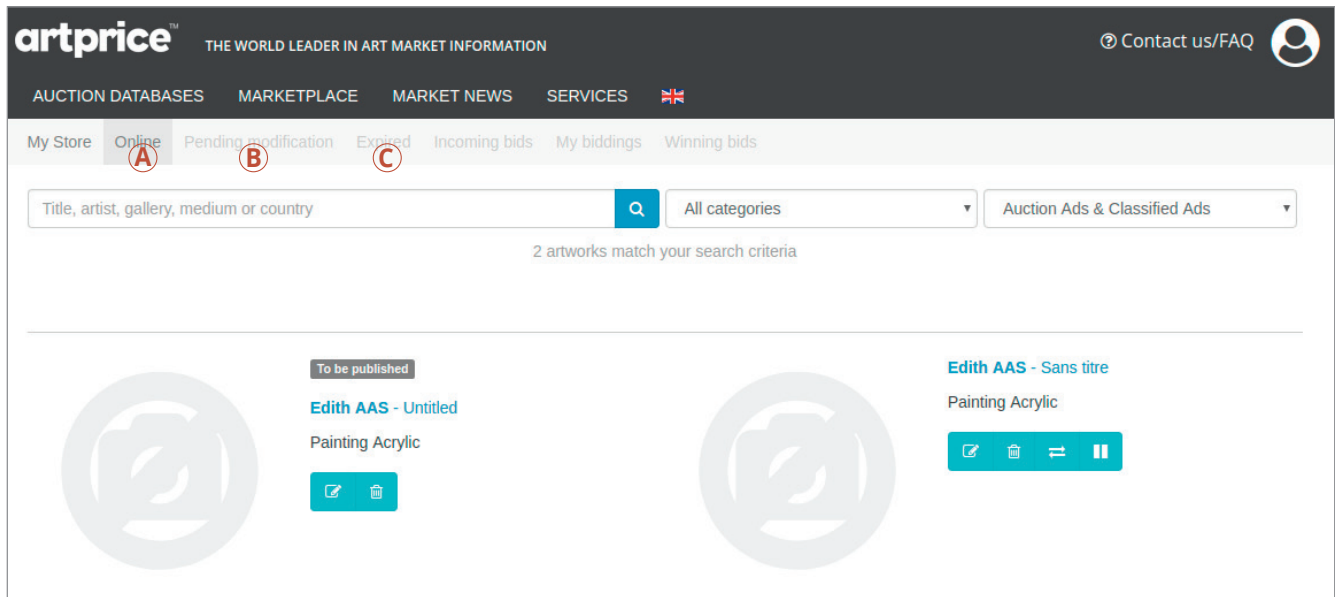


In the **Marketplace** menu, click on **Sell an artwork** and choose the type of ad (Classified or Auction) and the category (Art, Design or Antiques)

i Only will the Classified Ads be presented with a link to your Artprice Store

5 MANAGE YOUR ADS

Click on Under Marketplace, select **My Dashboard**



- A Online** to see your Ads that are published or pending publication (maximum 2 working days)
- B Pending modification** to manage your Ads that are pending modification on hold
- C Expired** to see your expired Ads

With each Ad's personalized interactive icons, you can perform the following operations:

